

Check Reconciliation button

The Check Reconciliation form is used to reconcile each bank account. Often your check register and bank statement will not agree. Often the causes are simply timing differences. You must have a valid bank account and at least one transaction in the check writer in order start the check reconciliation form.

During the reconciliation process you may want to compare your actual bank statement to your check register to confirm that the data you have entered is correct.

The screenshot shows the EasyPro 2014 software interface. The menu bar includes File, Bank Transaction, Global Reports, Settings, Window, Layout, and Help. The 'Check Rec' button is highlighted with a red box and the text "select bank transactions then check reconciliation". The main window displays the "CHECK RECONCILIATION" form for the account "SunTrust / old". The "CHECKBOOK BALANCE" is \$987.65. The table below shows 8 records of transactions:

Clr	Check#	Date	Transaction	Payee/Memo	Payment	Deposit
		7/18/2006	Debit Card	Lowe's	\$30.76	\$0.00
		9/26/2007	Debit Card	Rivenew Tax & Mortgage, Inc.	\$350.00	\$0.00
		11/12/2008	Deposit	Ck # 3992	\$0.00	\$1,000.00
	8121	2/23/2009	Check	Murphy	\$29.00	\$0.00
		11/6/2009	Debit Card	CVS Pharmacy	\$9.99	\$0.00
		11/7/2009	Debit Card	Rivenew Sunoco	\$6.00	\$0.00
		5/17/2010	Debit Card	Hillsborough County Planning & Growth Mgmt.	\$51.00	\$0.00
		9/29/2010	ATM	atm	\$200.00	\$0.00

Items still remaining uncleared or in the next period

7	Checks and Payments	\$676.75
1	Deposits and Credits	\$1,000.00

STATEMENT DIFFERENCE: \$971.66
UNCLEARED BALANCE: \$323.25
UNRESOLVED DIFFERENCE: \$648.41

8 records

Buttons: Print, Add, Edit, Delete, Refresh, Return