

Non-Payment

This allows you print a form for you and your customer if they are delinquent in payment. Once you have selected your customer click on Reports then double click the Non-Payment button. When opened enter the last date of labor service or materials delivered and the amount due to date will be shown.

The screenshot shows the EasyPro 2014 software interface. The 'Open Job' button is circled in red, with an arrow pointing to a callout box that says 'Click on Open Jobs to select customer'. Below the menu bar, the 'Reports' button is circled in red, with an arrow pointing to a callout box that says 'Select Reports'. In the 'Contracts' section, the 'Non Payment' button is circled in red, with an arrow pointing to a callout box that says 'Double Click Non- Payment to view report'. A date selection dialog box is open, showing '7/20/2016' in a text field, which is circled in red, with an arrow pointing to a callout box that says 'Enter the correct Date'. The dialog box has 'Select' and 'Return' buttons.

Notice of Non-payment Report

Tampa Bay Construction Co., Inc.
In Business Since 1982
11717 Winn Rd, Riverview, FL 33569
Email: vlopez1@verizon.net
Office #: (813) 481-2369 Fax #: (813) 441-6843
Licensed, Bonded, Insured CRCO23365

NOTICE OF NON-PAYMENT
07/20/2016

To: Betty Darling
5692 Cayman Drive
Tampa, FL 33602

Surveys:

The undersigned:
Tampa Bay Construction Co., Inc.
Notifies you that he has furnished materials for the improvement of the real property identified as:
Address:
County:

Under an order given by:
Name: Betty Darling
Address: 5692 Cayman Drive
Tampa, FL 33602

The last of the labor, services or materials was furnished on the 07/20/2016

Amount now Due and Unpaid \$10.00

Request for immediate payment is hereby made.
Dated this: 07/20/2016

Property Owners:
Name: Betty Darling
Address: 5692 Cayman Drive
City: Tampa
State/Zip: FL 33602

Liendor:
Name: Tampa Bay Construction Co., Inc.
Address: 11717 Winn Rd
City: Riverview
State/Zip: FL 33569