Viewing the Check Register

The Check writer is not only used to enter checks, deposits and withdrawals but you can also view the Check Register as shown below. Select the Bank Transaction Tab then choose Check Register to view.

The Check Register displays a list of all transactions affecting each bank account. Each register displays the transactions in date order. A blue (S) indicates the transaction is a split transaction.

Select the Check Register to view your entries. Note No entry's can be Edit or added while in register mode.Any corrections or entry's can be made by opening the Check Reconciliation

This (S) indicate a Check has been Split and was posted to more

EasyPro 2014

File   Bank Transaction   Global Reports   Settings   Window   Layout   Help

New Job   Open Job   Create Transaction   Find Transaction   Check Reconciliation   Check Register   Global Report   Exit

CHECK REGISTER

Account

SunTrust / old

Payee:

Clr	Check#	Date	Transaction	Payee	Memo	Payment	Deposit	Balance
✓		12/3/2008	Debit Card	Home Depot	Materials	$135.68	$0.00	($621.61)
✓		12/3/2008	Debit Card	Walmart	Uniforms	$76.23	$0.00	($697.84)
		12/5/2008	Debit Card	Vonage	Phone	$39.51	$0.00	($737.35)
		12/5/2008	Deposit		Ln to Business frm/VL Wells	$0.00	$4,259.00	$3,521.65
	0	12/5/2008	Check	Seesaly, Inc.	Sub Contractor	$1,195.00	$0.00	$2,326.65
		12/5/2008	Debit Card	Riverview Sunoco	Gas	$10.00	$0.00	$2,316.65
		12/5/2008	Debit Card	Sprint	Cell Phone	$210.09	$0.00	$2,106.56
✓		12/6/2008	Debit Card	U-Haul Ctr Brandon	Tools	$42.70	$0.00	$2,063.86
✓		12/6/2008	Debit Card	Advance Auto Parts	Auto Maintance	$6.38	$0.00	$2,057.48
✓		12/6/2008	Debit Card	Advance Auto Parts	Auto Maintance	$10.67	$0.00	$2,046.81
✓		12/8/2008	Deposit		ck#	$0.00	$450.00	$2,496.81
✓ (s)	8118	12/9/2008	Check	Home Depot Credit Sv...	5588800003873637	$179.68	$0.00	$2,317.13
✓ (s)		12/9/2008	Debit Card	Lowe's Business Acco...	82131100449771	$190.63	$0.00	$2,126.50
✓		12/9/2008	Debit Card	Go To My PC	Professional Services	$19.95	$0.00	$2,106.55
✓	8119	12/10/2008	Check	Suntrust Bank	0051474342 Credit Line	$64.09	$0.00	$2,042.46
✓		12/10/2008	Debit Card	Riverview Post Office	Office Supply	$9.60	$0.00	$2,032.86
✓		12/15/2008	Debit Card	Home Depot	Materials	$9.31	$0.00	$2,023.55
✓		12/15/2008	Debit Card	City of Tampa	Red Tag	$29.00	$0.00	$1,994.55
✓	8120	12/20/2008	Check	Dean's Computers	Office Equipment	$75.00	$0.00	$1,919.55

2761 records